



Galleher



A Galleher Company

## **SPECIAL ORDER POLICY**

Special order products are those unique items that must be individually made by the manufacturer or are not approved stocking items at Galleher.

**Special Order** products include, but are not limited to, the following:

- IVC, REWARD, BOEN, INDUS PARQUET
- IPOCORK, JOHNSONITE, LAUZON,
- MONARCH PLANK, MULLICAN, OSHKOSH,
- SOMERSET, SHEOGA, TESORO WOODS
- WD STANG LUND
- ROYAL CUSTOM PLANK & PARQUET
- UNIQUE PATTERNS, WIDTHS & LENGTHS OF ANY MATERIAL TYPE
- ANY UNIQUE OR CERTAIN EXOTIC WOOD SPECIES
- CUSTOM MANUFACTURED COLORS AND/OR PRODUCTS

**TERMS & CONDITIONS:** Galleher requires a **non-cancelable** P.O. for these products. A **non-refundable** deposit **of 50% will be required.** In some situations, the credit department may require full payment **before** an order is processed.

**For all custom jobs from Galleher's manufacturing mill customers may have to accept a +/- 4% on each order.**

**DELIVERY:** All special orders need to be shipped or "will called" within **thirty (30) days** after arrival at Galleher.

**BILLING:** After thirty (30) days, the full amount will be billed to you. This invoice will be due upon receipt. Or if on COD terms, COD will be collected before or upon delivery.

**NOTE: THERE ARE NO RETURNS OR CANCELLATIONS OF ANY SPECIAL ORDER. NO EXCHANGES OR EXCEPTIONS WILL BE MADE.**

<b>CUSTOMER:</b>			
<b>ACCOUNT #</b>		<b>ATTN:</b>	
<b>FAX #:</b>		<b>PO #:</b>	
<b>SIDEMARK:</b>		<b>REFERENCE:</b>	
<b>Item</b>	<b>PRODUCT DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT PRICE (\$)</b>

**PLEASE NOTE: MATERIAL WILL NOT BE ORDERED UNTIL THIS SPECIAL ORDER POLICY FORM IS SIGNED AND RETURNED VIA FAX OR EMAIL, AND ANY REQUIRED DEPOSITS HAVE BEEN PAID.** Please indicate your agreement by signing below:

Customer Name \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Please fax to: \_\_\_\_\_ or E-mail to: \_\_\_\_\_